



**Government of West Bengal**  
**Office of the Divisional Fire Officer**  
**West Bengal Fire & Emergency Services**

**First Floor of Midnapur Fire Station Sepoy Bazar, P.O.:- Medinipur, P.S.:- Kotwali, Pin:- 721101**

**Memo No.:-FSR/IND/WB/FES/20192020/75298**

**Date : 05-12-2024**

**From :**  
**Divisional Fire Officer**  
**Paschim Medinipur,**  
**West Bengal Fire & Emergency Services**

**To :**  
**VIVEKANANDA MISSION HIGH SCHOOL A UNIT OF VIVEKANANDA EDUCATION TRUST**  
**1574 AND 1568, 1551, 1551/2109, 1567, 1574, MECHOGRAM, P.O.-UTTAR MECHOGRAM, P.S.- PANSKURA, DIST.-**  
**PURBA MEDINIPUR -721139**

**Sub : For issuing Fire Safety Certificate of an existing construction like Block-A(G+2), Block-B(G+3) and Block-C(G+3) storied Educational Building. Block-B 3rd floor Brick wall tin shed in the Name and style "VIVEKANANDA MISSION HIGH SCHOOL A UNIT OF VIVEKANANDA EDUCATION TRUST". Under educational occupancy at Mouza- Dakshin Mechogram, J.L. No-74, Khatian No.- 4860, Plot No.- 1565 & 1564 P.S-Panskura, under Panskura-1 Gram Panchayet, District- Purba Medinipur, PIN- 721139.**

This is in reference to your AIN 211892406300002520 dated 23-Sep-2024 regarding For issuing Fire Safety Certificate of an existing construction like Block-A(G+2), Block-B(G+3) and Block-C(G+3) storied Educational Building. Block-B 3rd floor Brick wall tin shed in the Name and style "VIVEKANANDA MISSION HIGH SCHOOL A UNIT OF VIVEKANANDA EDUCATION TRUST". Under educational occupancy at Mouza- Dakshin Mechogram, J.L. No-74, Khatian No.- 4860, Plot No.- 1565 & 1564 P.S-Panskura, under Panskura-1 Gram Panchayet, District- Purba Medinipur, PIN- 721139. .

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Fire Safety Certificate** for occupancy of the aforesaid building.

**Recommendation:**

On Conditional Fire safety Certificate allow, subject to comply the condition within Two months from issuing of this certificate and intimate to this end with photograph.

Conditions,-

1. Increase the stair width of both MS statirs which showing in plan as proposed, the width of said both



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stairs will be 2.00 mtrs. per flight.

Other General recommendations are as follows:-

1. Driveway must be free of any type of obstruction for easy movement of Fire appliances. No parking will be allowed on the driveway.
  2. Entrance/Exit as marked in the sanctioned plan drawing must be opened and free from any type of obstruction.
  3. To eliminate risk of Fire Hazards, good housekeeping both for inside and outside of the building shall be strictly maintain.
  4. Existing electrical wiring and Fire Fighting installation of the whole building shall have to be carefully checked for any wear and tear in them, particularly lines above falls ceiling and ducts.
  5. A Fire control room including cctv system shall have to maintain which observe all the floors of the building.
  6. Transformer, Switch gear, main and meter room shall be protected with CO2 or DCP Fire Extinguisher confirming I.S. Specification.
  7. All Fire protection and detection system must be maintain as per Fire Service color code.
  8. The Fire Safety audit to be conducted at regular interval and to be recorded in the Fire Prevention maintenance register.
  9. Emergency lighting system(Battery Back up) to be installed in the staircase for the safe evacuation.
  10. Electrical audit shall be conducted in every year and a certificate must be submitted in this office at the time of renewal of Fire Safety certificate.
  11. First Aid Fire Fighting System shall be provided as per I.S. Specification .
  12. A crew of trained Fire man under an experienced officer shall be maintained round the clock for the Fire Safety of the building.
  13. A notice Fire Fighting and evacuation on the building shall be prepared and displayed at all vulnerable places of the building.
  14. Mock Fire Practice and evacuation drill shall be performed periodically with participants of all the occupants of the building.
  15. Fire License shall have to be obtaining for storing and processing of LPG and other highly combustible or inflammable articles.
  16. Fire Safety Certificate is valid for a period of 3 years from the date of issue and has to be renew after 3 years certifying about the satisfactory service, performance of all the life and life safety arrangements installation of the building.
  17. Any changes/exception/deviation of use group/ownership etc information must be communicated to this Department.
  18. In case of any land dispute/litigation if arises any time this Dept. has no liabilities and responsibilities.
- On compliance of all the above Fire and Life safety recommendations, the Director General West Bengal Fire & Emergency Services shall be approached for necessary inspection and testing of the installation. Fire Safety Certificate in favour of the above said occupancy shall be issued on being satisfied with the tests and performances of safety aspects of installation of the building.

**Valid Upto : 04-Dec-2027**



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